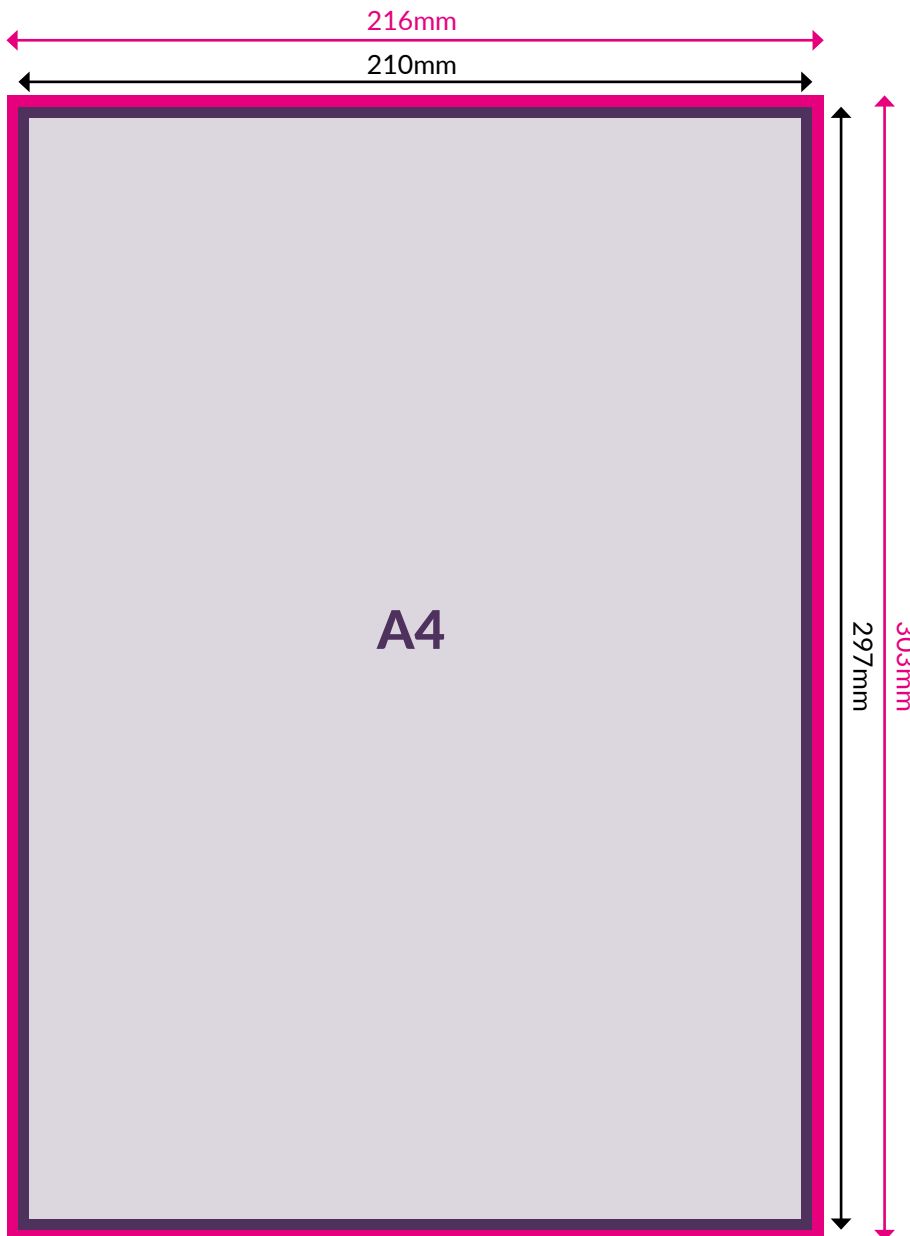


STATIONERY

SPECIFICATION & ARTWORK INSTRUCTIONS

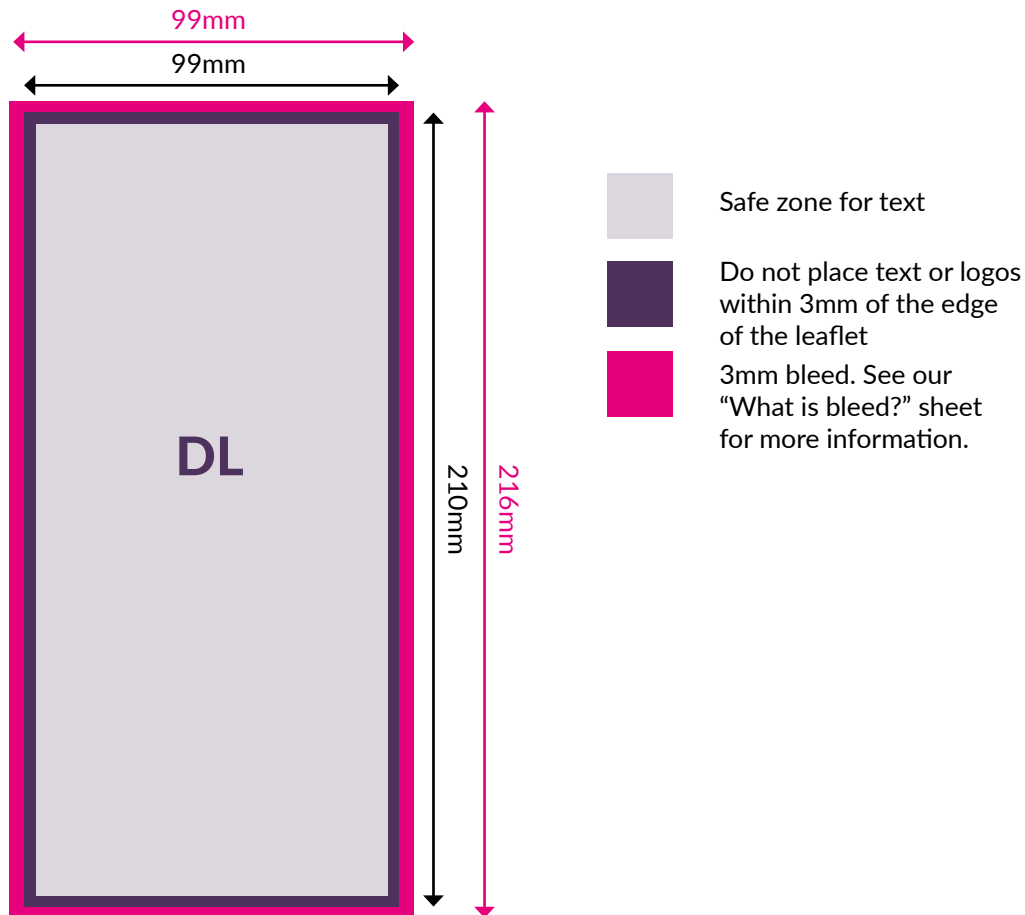
- Printed in full colour on high quality, laser compatible, 100gsm copier paper
- A4 Letterheads or DL comps slips
- Free Soft Proof
- Free delivery
- 48 hour turnaround



- Safe zone for text
- Do not place text or logos within 3mm of the edge of the leaflet
- 3mm bleed. See our "What is bleed?" sheet for more information.

STATIONERY

SPECIFICATION & ARTWORK INSTRUCTIONS



ARTWORK INSTRUCTIONS:

- Accepted files: Illustrator eps, jpeg, tiff or Photoshop eps, packaged Indesign folder & hi-res PDF. All artwork must be CMYK
- We also ask that you send a PDF copy for our reference
- Any images must be supplied at a minimum of 300dpi
- Please add 3mm bleed to all sides of artwork and crop marks
- All text should be created to outlines
- We recommend that no text is placed within 3mm of the edge of the leaflet (at all sizes)